

**HARRISON COUNTY, OHIO
EMPLOYMENT OPPORTUNITY**

Job Title: Harrison County Economic Development Director
Location: Cadiz, Ohio, the Harrison County seat.
Experience: 5+/- years
Education: Bachelor's Degree required
Reports To: Harrison County Board of Commissioners
Salary: Based on qualifications and performance
Deadline: Applications will be accepted until **September 30, 2014**

Harrison County Overview:

Named for President William Henry Harrison, Harrison County is located in the heart of Ohio's shale play.

The county, according to the 2012 U.S. Census, has a population of 15,714 and covers 404 square miles. The village of Cadiz serves as the Harrison County seat.

Harrison County is home to more than 15 small manufacturing companies, some of which have been there for more than 100 years. Many of the newer facilities are located in the 500 acre Harrison County Industrial Park, which was created approximately 25 years ago and is undergoing a process of evaluation and upgrading of available infrastructure throughout the park. Adjacent to the industrial park is the county airport, with a 4,300 foot runway available for business and private aircraft.

Agriculture has long been a mainstay of the Harrison County economy, and its importance is experiencing resurgence. The availability of reclaimed land which has been strip mined for its coal provides excellent grazing for livestock and hay production. That, coupled with the county's location within 100 miles of more than eight million people and its excellent access to rail and interstate highway systems, has resulted in significant interest from livestock producers for farmland in Harrison County.

Tourism and recreation are playing an increasingly important role in Harrison County's economy. The county is home to numerous sites of historical interest, including the Civil War in Eastern Ohio route and the Morgan's Raid Trail.

Numerous major investments have been made in the county recently because of the shale play. Mark West has constructed a new facility in the Industrial Park and M3 Midstream invested millions in a new processing plant in Scio.

Job Description:

Harrison County is seeking a highly motivated individual to serve in the capacity of economic development director. The individual will act on behalf of the county to assist in the creation, retention, expansion and attraction of companies.

The director will be charged with managing all aspects of economic development, including:

- Identify growing companies and industries and potential projects
- Define project needs with participating companies
- Identify and connect key resources, assets and alliances
- Identify and package appropriate state and local incentives
- Document available properties for upload into OhioOne, JobsOhio's prospect database to make certain all necessary data fields are complete, accurate and up to date.

The director must be a true team player and will be responsible for building and maintaining positive working relationships with a variety of partners to identify, facilitate and oversee deal opportunities and support the growth of business in the county. Critical partners include:

- Business CEOs, executives and owners
- JobsOhio project managers
- Local, regional, state and federal government leaders with an interest in or resources to support development including:
 - Local elected officials
 - Local development districts
 - OMEGA
 - Governor's Office of Appalachia
 - Appalachian Regional Commission
 - The Business Resource Network
 - Ohio departments and agencies
 - Federal departments and agencies

Candidates with a background in community and economic development programs or lending and financial expertise should consider applying for this position.

The ideal candidate will be a self-starter, an effective communicator and a people person.

Additionally, the ideal candidate will have the following skills and abilities:

- Exceptional sales, negotiation and project management skills demonstrated in a work environment, along with strong interpersonal skills and experience dealing with many types of people at all business levels required.
- Excellent English writing, grammar and proofreading skills required.
- Demonstrated successful public speaking experience as well as listening skills required.
- Understanding of key factors supporting business investment decisions preferred.
- Working knowledge of economic development financing preferred.

- Computer proficiency with Microsoft Office applications required. Familiarity with Salesforce is a plus.
- Excellent time management skills; ability to deal with constantly changing work demands; proven ability to organize and prioritize multiple tasks simultaneously required.
- Ability to handle sensitive and confidential information with discretion required.

Method of Response:

Please submit a cover letter, resume and contact information for at least three relevant professional references to:

Ms. Jeannette M. Wierzbicki, P.E.
Assistant Executive Director
Transportation/Grants Manager
Ohio Mid-Eastern Governments Association
P.O. Box 130
Cambridge, OH 43725

Harrison County is an Equal Opportunity Employer